



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

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GOVERNOR

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STATE SUPERINTENDENT

May 14, 2015

MEMORANDUM

TO: Intermediate and Local School District Superintendents
Public School Academy Directors

FROM: Linda Forward *Linda Forward*
Interim Deputy Superintendent
Education Services

SUBJECT: Clarification on Changes in the Technology Planning Process

The Michigan Technology Readiness Assessment Tool (MTRAx) Technology Planning Workgroup through the Technology Readiness Infrastructure Grant (TRIG) MTRAx activity, has developed a new process for technology planning that is meaningful, data driven, and integrated with existing school improvement processes. This memo provides clarification to the memo dated March 12, 2015 – Update on Changes in the Technology Planning Process.

- Participation in TRIG requires that LEAs identify existing activities within their school and/or district improvement plans that are technology related.
- There is no free standing technology plan requirement, however you may generate a technology related activity report in ASSIST.
- If you have already submitted your school or district improvement plan you do not need to reopen it. Plans do not have to be reopened in order to modify activities.
- Nonpublic schools do not have a technology requirement but can use the template available at www.techplan.org for their technology planning activities.

This report of school and district technology-related activities will be used to inform technology planning for the 2016-2017 school year. It will assist you in building a robust Technology Goal in your district improvement plan which can then serve to guide your technology processes moving forward. Merging the technology and school improvement planning processes is intended to facilitate more genuine collaboration between technology, curriculum, general education, and special education directors through the school improvement planning process. We look forward to working with you in the implementation of this new process.

For more information on Technology Plans, please contact Ann-Marie Smith at SmithA24@michigan.gov or call (517) 335-2775.

cc: Michigan Education Alliance

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